



Columbia Housing and Redevelopment



September 2023

1. **Pest Control/Housekeeping Inspections** - CHRC performs pest control with Cook's Pest Control and housekeeping inspections **once a month on the 2nd Tuesday** of each month. It is important that all residents always maintain a clean and sanitary apartment. We invested over \$40,000 in each renovated apartment, and we expect our residents to take care of their apartment. This means that you must clean your apartment each week, do not allow clutter or damages to occur, and to report any work orders or other issues that you may observe inside or outside your apartment.
2. **COVID** If you suspect that you have covid. Please do not come into the office during recertification time.
3. **Pet Lease-** It is a lease violation to get a pet without calling the office prior.
4. **Deep Cleaning-** If you are planning to deep clean your apartment before the fall. Call the city at 931-388-8650 to see when they are in your area. Once you schedule a pickup call the office and let us know you will be sitting items by the street for the city to pick up. If you have a scheduled pick, up call the office at CHRC, and let us know.
5. **RENT Café-**

CHRC Commissioners

Jane Eve Rayburn, Chairperson

Thomas Sneed, Vice Chairperson

Jadonna Secret, Commissioner

Jeffrey Lowrey, Commissioner

Kenny Anderson Jr., Commissioner

CHRC Staff

Trent Ogilvie, Executive Director

Conitha Howell, Operations
Director/Executive Assistant

Christina Woodard, Property Manager

Dona Anderson, Resident Services

Murenda Frierson, Receptionist

Michael Armstrong, Maintenance

Tim Kennedy, Maintenance

Mark Moore, Maintenance

Website: www.chrc-tn.org

Mail: P.O. Box 115 Columbia
TN

Office: 101 Penny Avenue
Columbia, TN 38401

Phone: 931.388-5203

Fax: 931.540-8684



PAY/REVIEW YOUR RENT ONLINE AND INPUT WORK ORDERS all residents can now review your account history or pay your rent online via bank draft or credit/debit card. Please visit our website at www.chrc-tn.org/residents click on the name of the community where you live (Creekside (includes Southern Hills), Oakwood, or Northridge). You will need to register your online account. Please call the office for your Registration Code. You must have an email address and remember your password because CHRC does not have any access to this information.



Find us on
Facebook

Don't miss this if this is something you can benefit from! Open to Public

AUGUST 30TH 2023

Mother to Mother Outreach



August 30, 2023

12 Noon-2 pm



@ COLUMBIA HOUSING AND REDEVELOPMENT
CORPORATION PARKING LOT
(101 PENNY AVENUE)

we have us.
that's enough

Mother to Mother will be giving FREE diapers, cribs, strollers, products & gear +



Public Health Education,
Referrals,
Awareness + Advocacy



5

Things You Should Know

1



UPDATE
PHONE NUMBER CHANGE

We can not reach you and let you know what is going on ...If we do not have your phone number.

EVERY RESIDENT...We need to hear from you 😊. You can call the office or you can text your number and name to Dona at 931-698-2172. We need every number verified.

Also please text your email address to us. We need 2 forms of communication.

2

RECERTIFICATION can be completed online on RENT Café.....ask us how to avoid the long wait and having to come into the office

3



Late Fees

ADDED TO ALL PAST DUE ACCOUNTS... PAY ON TIME TO AVOID THE LATE FEES

4

HOUSING PEOPLE THAT ARE NOT ON YOUR LEASE IS FRAUD! DO NOT HAVE PEOPLE LIVING IN YOUR APARTMENT IF YOU HAVE NOT ADDED THEM TO YOUR LEASE..... ASK US ABOUT ADDING THEM DURING RECERTIFICATION

5

DID YOU KNOW all income is supposed to be turned into the office within 10 days? This also includes, but not limited to braiding hair, cooking, babysitting and etc.... **All RESIDENTS** are not to be running a business inside your apartments, this is stated in the House Rules that you signed when moving onto CHRC properties. Please let us know if you have questions.



SEPTEMBER

2023

OFFICE
101 Penny Avenue
Columbia, TN 38401

MAIL
P.O. Box 115
Columbia, TN 38402

PHONE
931-388-5203

FAX
931-540-8684

WEBSITE
www.chrc-tn.org

**BULKY ITEM
TRASH PICKUP
& RECYCLING**

931-388-8650
Southern Hills –
Wednesday
Oakwood – Wednesday
Creeside – Wednesday
Northside – Friday
Northside Annex - Friday



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Office Closed Rent is Due	2
3	4 Office Closed 	5 Pest Control Northridge Last day to pay your rent	6	7	8 Office Closed	9
10	11	12 Pest Control Creeside	13	14	15 Office Closed	16
17	18	19 Pest Control Southern Hills	20	21 Board Meeting 4:30	22 Office Closed	23
24	25	26 Pest Control Oakwood	27	28	29 Office Closed	30

**The Time
Has Arrived**



RECERTIFICATION

BEGINS THIS MONTH

RECERTIFICATION TIME BEGINS THIS MONTH!!!!

THIS IS FOR ALL NEW AND OLD RESIDENTS

WE WILL BE SENDING OUT UPDATES IN THE MAIL AND TO YOUR DOOR

LISTEN FOR THE CALL OUT'S. KEEP YOUR PHONE NUMBER UPDATED.