



Columbia Housing and Redevelopment



May Issue 2021



Is your child 16-24 year old and looking for a trade or a job?

If so, the American Job Center may can help you.

Call AJC at 931-490-3800 ext. 1243 or 1280

They are located at 119 Nashville Highway

Open: M-F 8:00 a.m. to 4:30p.m.

CHRC Commissioners

Jane Eve Rayburn, Chairperson

Thomas Sneed, Vice Chairperson

Jadonna Secrest, Commissioner

Jeffrey Lowrey, Commissioner

Kenny Anderson Jr., Commissioner

CHRC Staff

Trent Ogilvie, Executive Director

Jamie Rock, Property Manager

Dona Anderson, Resident Services

Murenda Frierson, Receptionist

Michael Armstrong, Maintenance

Tim Kennedy, Maintenance

Mark Moore, Maintenance



APRIL 28th

Southern Hills Community Center 201 Dyer Street.
1:00. Sign up day for those that came to the meeting.

MAY 11th

Northridge Community Center 1262 McBride Circle
1:00. Sign up day for those that came to the meeting.

Please remember to bring the following information unless you have given previously to Dona to scan to SCHRA.

- Copy of Social Security Cards for the entire family.
- Proof of Income for last 4 weeks for everyone 18 yrs. and older.
- 12-month history of home energy bill (or however long you have lived there less than 12 month).
- Copy of your most recent utility bill

Each month the Newsletter Issues will have a calendar inside it. Please keep it so you will know what is going on for a quick glance at CHRC

NEWS YOU CAN USE



- GRILL RULES:**
1. Do not empty the charcoal on the grass or in the trash can.
 2. Do not cook while the grill is on the front porch.
 3. Grill at least 10 feet from the house.
 4. Grill must be attended to at all times.
 5. All grills must be pulled back to the back of your apartment once you are done grilling and the grill is cooled down.



STOP Do not throw your items in other people's trashcans. If you do not have one of your own, call the city to request one. **AGAIN**, do not throw your trash in your neighbors trash can.



SMART NOTICE: If you have a new number, you have to notify the office by phone or email and let us know you have a new number. If you fail to not give us the correct phone number, you will not get the message or phone call that goes out to the residents.



It is almost that time and the kids will be out of school. Don't speed. Watch out for the kids when driving. If you see a child/children that you feel is in danger, riding reckless, please call the office at 931-388-5203.



VEHICLES, CONVEYANCES AND PARKINGCARS AND/OR OTHER VEHICLES

Vehicles parked in the property parking lot must have a current registration, and insurance at all times. Residents must register each vehicle with the property staff. At that time, residents must provide a valid driver's license, proof of registration, and proof of insurance as required by state law. **Residents will also be required to provide a valid driver's license, proof of registration, and proof of insurance at each annual certification.**

Residents may allow their guests or service providers to park vehicles in the property parking lot only while the guest or service provider is visiting the resident. **Residents must contact the property manager if any unregistered vehicle will remain on the property for more than three (3) consecutive nights.**

Vehicles must be in acceptable condition as defined below in order to park within the community. The following is required.

- Valid Registration and Plates
- Operable/Running
- Tires intact/inflated
- Windows in place
- Utilized on a regular basis (Cannot be parked for more than two weeks without use)
- Not used for storage purposes
- Not leaking fluids (air conditioner condensation is not considered)

Any vehicle that does not meet the above criteria will be removed/towed at the resident's expense.

NEWS YOU CAN USE



Dispose your Grease and Food Properly. It clogs up pipes. Please do not throw it in the back yard, or on the steps. It will cause stray animals to come. PLEASE THROW IN THE TRASH covered in jars, bags and etc. **COOKING OIL & GREASE**. Don't place large amounts of cooking oil and grease in the trash.



All pets must be pre-approved at the office. You **HAVE TO PAY A** deposit, and sign a Pet Lease if you have a pet. Any unauthorized pet will result in a fine and could lead into eviction. Please refer to your CHRC Lease Also **NO** pet sitting is allowed at anytime. **NO PIT Bulls allowed at anytime**. If you have a cat, dog, etc., and you have not been pre-approved by the office, you need to call the office today! If you have a PET, you will want to read the insert inside that was sent in the mail with your statement.



All residents who are sick, running a fever, coughing, or other symptoms please let us know so Maintenance will not enter. Please call the office with any concerns or questions instead of coming to the main office when sick. This is extremely important to prevent the spread of any illness. You are encouraged to wear a mask when entering the CHRC office and complete a hand free temperature check. We have installed hand sanitizer stations at the main entrance before you enter the lobby.



We want to remind you that CHRC maintains clean and safe communities. This means that no trash, junk, excessive outdoor furniture, bikes, toys, grills, etc. should be cluttered around your apartment. Any violations will result in a failed housekeeping inspection for violation of the house rules. Please keep the majority of the items around back of your apartment in an organized and neat manner. We recommend that you discard any unwanted and bulky items immediately. You may call the City of Columbia Public Works at 931-388-8650 to request a pickup of those items at your address.



If you are interesting in housekeeping classes call Dona at 931-388-5203 or text at 931-698-2172. The housekeeping information can be very helpful. This can also help with anyone that has failed housekeeping inspections in the past. If you decide to take housekeeping classes, it shows you take PRIDE in getting different tips on maintaining your house in a clean and orderly fashion. Cleaning supplies will be handed out by resident services for everyone attending.



MAY

2021

OFFICE
101 Penny Avenue
Columbia, TN 38401

MAIL
P.O. Box 115
Columbia, TN 38402

PHONE
931-388-5203

FAX
931-540-8684

WEBSITE
www.chrc-tn.org

BULKY ITEM TRASH PICKUP & RECYCLING
931-388-8650
Southern Hills – Wednesday
Oakwood – Wednesday
Creeside – Wednesday
Northside – Friday
Northside Annex - Friday



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					Office Closed	1
2	3	4 Pest Control Northridge 	5 Last day to pay your rent	6	7 Office Closed	8
9	10 Food Drive Southern Hills 201 Dyer Street	11 Pest Control Creekside 	12 CHRC: Mid Month TIP SELF CLEAN YOUR OVEN	13	14 Office Closed	15
16	17	18 Pest Control Southern Hills and Oakwood (overflow day) 	19	20 Board Meeting 4:30	21 Office Closed	22
23	24 Food Drive Northridge Community Center 1262 McBride Circle	25 Pest Control Southern Hills and Oakwood (overflow day) 	26	27	28 Office Closed	29
30	31 Office Closed 	 May is POST your Porch month! Send us in pictures of your front porch and how you have SPRUNG it into a beautiful scenery this SPRING Winners in each development will receive a prize				



931-388-5203 PHONE

101 PENNY AVENUE

Columbia Housing and Redevelopment Corporation on Facebook to stay connected to the latest

