



# Columbia Housing and Redevelopment



August 2018

Columbia Housing and Redevelopment Corporation (CHRC) is honored to have you as a resident of our community. There are many great things happening at CHRC. We work each day with the mission to provide outstanding affordable housing and redevelopment services to improve the quality of life for our residents and the community. Here are a few things that you need to know:

- 1. RAD RENOVATION WRAPPING UP AND STARTING AGAIN –** The apartment renovations in Creekside are about to wrap-up soon with many new improvements to the kitchen, bathroom, appliances, flooring, painting, and HVAC. Also, we appreciate the cooperation of all our residents during the packing, moving, and relocation to the lodging apartments. If you are still in a lodging unit, please be advised that you should receive a notice soon of the proposed date of relocation back to your renovated apartment. We plan to be finished with Phase 1 of the Creekside renovation in September. However, our work is not done because we plan to start Phase 2 in Northridge around October 2018. You will receive advance notices advising you of the renovation start dates and specific instructions to get prepared.
- 2. NORTHRIDGE AND OAKWOOD RESIDENTS – CERTIFICATIONS DUE**  
Letters will be sent to all current residents in Northridge and Oakwood requiring you to complete initial certification documentation for Section 8 Multifamily and Low Income Housing Tax Credit (LITHC). These meetings are scheduled for the week of August 27<sup>th</sup>. You will receive a notice of the date and time of the meeting. If you cannot attend the scheduled meeting, please call the office immediately. We must have all Northridge and Oakwood residents complete this paperwork by the due date.
- 3. WHAT'S IN YOUR YARD? -** CHRC is working to improve our communities and make preparations for the ongoing RAD renovations. Please **DO NOT** plant anything in your yard or close to the building because it will be removed. This includes any type of garden or flower garden. CHRC can no longer allow residents to plant flowers/bushes, install yard furniture, rocks, or any other items in your yard. Any violation of this rule will result in the item(s) being removed and the resident being charged.
- 4. DON'T LET YOUR TRASH CAUSE TROUBLE -** Please be advised that you will be charged for excessive trash or other debris that you place outside your apartment. We work hard to keep our communities clean and we **MUST** have your cooperation. Make sure that your yard does not contain old furniture, broken bottles, toys, clutter, and other issues that makes the neighborhood look bad. Do not place any items on the curb without first calling the City of Columbia Public Works at 931-388-8650 to schedule a pickup. The item(s) should only be placed on the curb the morning of the scheduled pickup. You must call our office to make us aware of the City of Columbia pickup or you will be charged for CHRC to remove the items.

## CHRC Commissioners

Jane Eve Rayburn, Chairperson  
Thomas Sneed, Vice Chairperson  
Jadonna Secrest, Commissioner  
Jeffrey Lowrey, Commissioner  
Willie Jones Jr., Commissioner

## CHRC Staff

Trent Ogilvie, Executive Director  
Marsha Vick, Property Manager  
Conitha Howell, Executive Assistant  
Bria Johnson, FSS Coordinator  
Brian Lovell, Maintenance Director  
Dona Anderson, Resident Services  
Murenda Frierson, Receptionist  
Cassie Burns, Tax Credit Specialist  
Michael Armstrong, Maintenance  
Tim Kennedy, Maintenance  
James Polk, Maintenance  
Mark Moore, Maintenance

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7. **SAFETY WORKS EVERYDAY**– Please slow down and do not speed in the Creekside construction zones and throughout our CHRC communities. This is a congested area and we do not want anyone to get hurt. Also, please call the Columbia Police Department non-emergency line at 931-388-2727 to report any speeding vehicles, motorcycles, or suspicious activity in any CHRC community.
8. **All violators will be prosecuted to fullest extent of the law.**
9. **DON'T LET THE BED BUGS BITE** – Bed bugs are on the move again.



- They are called bedbugs because of their preferred habitat in human homes: Sofas, bed mattresses, clothing, and other soft furnishings. They also prefer the dark.
- When seen close up, their color may range from a white, light tan to a deep brown or burnt orange color. When they have fed, a dark red or black blob may be observed within their body. They seek shelter in dark cracks and crevices when disturbed.
- Most bedbugs feed on their hosts while they are asleep. The peak time for feeding is between midnight and 5 a.m. Bites can be seen quickly but may take up fourteen (14) days to become visible.

**DO NOT pick up furniture from the side of the road or let anyone bring clothing, furniture, or other items in your apartment because it could contain bed bugs. CHRC takes this problem seriously and is being proactive to address the issue by installing bed bug monitors in all apartments, Kirkland pest control technicians will be inspecting all bedrooms and other areas for bedbugs, and we have purchased a heat treatment system to eradicate any bedbug infestations on our property. This is a serious problem and you must report seeing any bed bugs immediately.**

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**Thanks again for being a great resident and allowing CHRC to provide you with outstanding and newly renovated affordable housing. CHRC is A Great Place to Be!**

## THE NOSE KNOWS BEST!!! TRUST IT WHEN YOU THINK YOU SMELL GAS!!!



• If you ever detect even a small amount of the odor of natural gas in the air, don't stay—get away. Then, contact the office at 931-388-5203 or call 911.

- Look for the blue flame. If pilot lights and burners have a steady, blue flame, they are operating correctly, if not contact the office.
- Keep areas around all appliances & equipment clean & unblocked for proper air flow.
- Review these natural gas safety tips regularly with ALL family members.
- Never use your stove or oven to heat your home under any circumstances
- Never store household chemicals or combustible materials near gas appliances.



Dispose of your GREASE/FOOD properly...It clogs up PIPES. Please do not throw it OUT in the back yard, it will cause stray animals to come. PLEASE THROW IN THE TRASH covered in jars, bags and etc. **COOKING OIL & GREASE.** Don't place large amounts of cooking oil and grease in the trash can.



Curbside recycling will be offered on a Bi-Weekly basis. A blue 96 gallon recycling cart will be delivered to your address once you've signed up. Public Works at 931-388-8650 or email [Recycle@ColumbiaTN.com](mailto:Recycle@ColumbiaTN.com). **ALSO..Don't set your unwanted furniture by the street or you will be charged. Call Public Works Department, 110 Santa Fe Pike, Columbia, TN (931)388-8650, to schedule a pick**



Daryl Hill will have a class September 10, 2018 @ 5:00. It will be held at the CHRC Community Conference Room. The topic for this session is: Cards, Loans and Debt



We now have new mailbox stations. The post office will not be delivering mail to your homes. The mailboxes that are attached to your home will no longer have mail delivered to it (Don't discard the key). If you are a senior or disabled and not able to get your mail, you need to call or go by the post office.

# Oakwood & Northridge Renovation/ Moving/ Packing



**10/08/2018 Coming soon...Be looking for your letters for your moving date**

**Boxes:** If you live in the Oakwood and Northridge Communities and need boxes come by the office and pick them up today to help with your packing needs. There is no need to start boxes until you start decluttering and tossing out the unwanted items first

**Dates:** The move in dates are approaching for some residents in the areas.

Please stay in contact with Dona. Please keep the office informed if you change phone numbers. If you do not receive the text blast and call outs you are going to be lost. Call the office if you do not receive them.

- We had our group resident meetings already and if you missed it then you missed a valuable part of what is going to take place. Call Dona if you need to get details.

**Assistance:** We have a team of Packing/Moving Helpers (Dona, Bria, Tina, and Lynn) that can help you with packing, tips and etc. Call Dona if you need assistance with packing before the move.

## Tips:

- Start with your out of season items. Next pack things used frequently.
- Avoid overloading the boxes.
- Use pillows, cushions, towels, blankets and etc. for packing in the bottom of boxes.
- Label the front of the boxes with the room name that you would like the movers to place them at your new location.
- If you have fragile items: MARK them FRAGILE, FRAGILE (all over the box).
- The movers will disassemble beds and furniture and will assemble them at your new holding lodge. Please remove all blankets, sheets and mattress covers.
- Make arrangements prior to the move on where the kids and the animals will be. This will be help to keep all safe.
- You can leave items in your dresser for the move.
- Firearms, jewelry, medication and money need to be transported by the resident.
- Wind electrical cords so they are not dangling.
- Unhook all your electronics such as: TV's, Game Systems, Computers and Etc.

