



Columbia Housing and Redevelopment



August 2022

It is a privilege to provide this quick update on what is happening at CHRC:

1. **IMPORTANT** – Help Keep Yourself, Your Family, and CHRC Safe!!!



School is back in session so GERMS will be on the RISE!!!!

2. **Pest Control/Housekeeping Inspections** – CHRC performs pest control with Cook’s Pest Control and housekeeping inspections once a month on the 2nd Tuesday of each month. It is important that all residents always maintain a clean and sanitary apartment. We invested over \$40,000 in each renovated apartment, and we expect our residents to take care of their apartment. This means that you must clean your apartment each week, do not allow clutter or damages to occur, and to report any work orders or other issues that you may observe inside or outside your apartment. **Also, DO NOT allow your apartment to be used as housing for unauthorized persons who are not on your lease.** This can lead to a spread of bedbugs. BE AWARE of anybody and anything that you ALWAYS allow in your apartment. If we find any housekeeping violations or damages caused by the resident, this may lead to charges and/or eviction. Our goal is to visit every apartment each month for pest control and housekeeping inspections, this ensures that we maintain the condition of our apartments to HUD Multifamily REAC standards.
3. **Rent/Income** – Please be reminded that rent is due on the 1st of each month. All rent must be paid in full each month. NO EXCEPTIONS. Due to the new operating policies at each property, CHRC can no longer accept partial payments for rent or establish repayment agreements for nonpayment. If you are late paying your rent more than 30 days, then we will have to send your account to eviction. Please do not let this happen to you. If you have any problems paying or questions regarding your rent, please contact our office immediately. Please remember that if there is a change in your income of \$200 within a month (ie. loss of job, reduction in hours, or you were not working and get a new job), you must report this change to our office within ten (10) days.

CHRC Commissioners

Jane Eve Rayburn, Chairperson
Thomas Sneed, Vice Chairperson
Jadonna Secret, Commissioner
Jeffrey Lowrey, Commissioner
Kenny Anderson Jr., Commissioner

CHRC Staff

Trent Ogilvie, Executive Director
Conitha Howell, Operations
Director/Executive Assistant
Marian Stamper, Property Manager
Dona Anderson, Resident Services
Murenda Frierson, Receptionist
Michael Armstrong, Maintenance
Tim Kennedy, Maintenance
Mark Moore, Maintenance

Find us on:

facebook

yum!



Happy National Potato Day!

Official National
Potato Day is on
19th...we are
celebration on
18th..since we
are closed on
Friday's

August 18th 2022

4:00-5:00

COME PICK UP YOUR DINNER

101 Penny Avenue

Reserve your dinner by:

August 15th





It will soon be time for your **annual recertification!!!**

When you attend the interview, please bring the following information: SO, START GATHERING YOUR INFORMATION.

1. Verification of Income for each family member, which includes:

- a. At **least four current, consecutive payroll check stubs** (if applicable)
- b. TANF (if applicable)
- c. Pensions and/or Annuities (most recent check stub)
- d. Worker's Compensation, Unemployment benefit statement (if applicable)
- e. Alimony and/or Child Support court orders (if applicable)
- f. Education financial aid (if applicable)
- g. Information about any other income

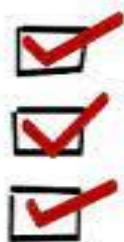
2. Asset Questionnaire

- a. Six (6) current consecutive checking account statements (if applicable)
- b. One current savings account statement (if applicable)
- c. Information about any other assets listed on the Asset Questionnaire

3. Records of Family Circumstances/Family Composition/Allowances, which includes:

- a. Statement of Disability (if applicable)
- b. Medical/pharmacy bills if the Head-of-household, co-Head of household or spouse of the Head-of-household is
 - Sixty-two (62) years of age or older
 - A person with one or more verified disabilities
- c. Childcare/dependent care payment receipts (if applicable)

4. Approved **animal owners** must provide annual pet vaccination records and current insurance certification, if applicable.



Requirements





August

2022

OFFICE
101 Penny Avenue
Columbia, TN 38401

MAIL
P.O. Box 115
Columbia, TN 38402

PHONE
931-388-5203

FAX
931-540-8684

WEBSITE
www.chrc-tn.org

BULKY ITEM TRASH PICKUP & RECYCLING
931-388-8650
Southern Hills – Wednesday
Oakwood – Wednesday
Creekside – Wednesday
Northside – Friday
Northside Annex - Friday



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 1st Full Day of School	2 Pest Control & Housekeeping Northridge	3	4	5 Office Closed	6
7	8 Last day to pay your rent	9 Pest Control & Housekeeping Creekside	10	11 <i>Aug. 11 is National Son and Daughter Day</i>	12 Office Closed	13
14	15	16 Pest Control & Housekeeping Southern Hills Oakwood	17	18 <i>CHRC is celebrating National Potato Day for Dinner! 4:00-5:00</i>	19 Office Closed <small>Today is officially National Potato Day</small>	20
21	22	23 Pest Control & Housekeeping Southern Hills Oakwood overflow	24	25	26 Office Closed	27
28	29	30				
<p>Start gathering your recert information so that you are prepared during RECERTIFICATION</p>						

HAVE A GREAT SCHOOL YEAR!

play nice work hard

stay kind find

stable accept responsibility JOY

TAKE OWNERSHIP